

DEPARTMENT OF CONSUMER AND EMPLOYMENT PROTECTION
LABOUR RELATIONS DIVISION



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CIRCULAR TO DEPARTMENTS AND AUTHORITIES NO 30 OF 2001

PARITY AND WAGES POLICY 2001/2003 – ADMINISTRATIVE PAYMENT – HOSTEL SUPERVISORY STAFF AGREEMENT 1980

On 2 July 2001 Cabinet approved a proposal to restore parity in wages and employment conditions, and implement wages policy through framework enterprise bargaining agreements (EBAs).

The parity component of the proposal identifies a benchmark rate of pay. All employees currently covered by an EBA whose pay rates fall below the benchmark, will receive a pay adjustment that equates to the benchmark rate.

Negotiations with unions to finalise the basis for the benchmark parity rate of pay are continuing. Agencies will be advised when agreement is reached. In the interim, an administrative payment to the identified benchmark rate of pay has been approved.

Employees covered by the Hostel Supervisory Staff Agreement 1980 or by EBAs that are read in conjunction with this award, and whose rate of pay is less than that in **Attachment A**, are to receive a pay adjustment that equates to the benchmark rate, with effect from 1 July 2001. All other conditions of employment are unchanged.

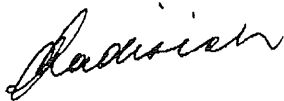
Circulars for employees covered by other awards affected by disparity will be issued separately.

Employees on Workplace Agreements (WPAs) whose pay rates fall below the rate in **Attachment A** are free to convert to agency EBAs, and must elect in writing to do so before 5 October 2001 to access the 1 July 2001 effective date. Where employees convert after 5 October 2001, the administrative payment will be effective from the date of conversion.

All agencies are required to complete the form at **Attachment B** and return it to their labour relations adviser by 28 September 2001. Whilst it is appreciated that not all agencies have employees covered by this award, returns are nevertheless required to establish an accurate profile of public sector employment.

Funding adjustments will be made, in consultation with Treasury, as part of the current budget process.

Please contact your labour relations adviser for information relating to the process applicable in cases where employees elect to withdraw from WPAs, or for any other information that may be required.

A handwritten signature in black ink, appearing to read "Radisich", written in a cursive style.

**JEFF RADISICH
EXECUTIVE DIRECTOR**

13 September 2001

HOSTEL SUPERVISORY STAFF AGREEMENT 1980

CLASSIFICATION

1 July 2001

Wardens:

Hostel Grading

Grade A	First Year of Service	30,821
	Second Year of Service and thereafter	31,740
Grade B	First Year of Service	32,840
	Second Year of Service and thereafter	33,684
Grade C	First Year of Service	34,571
	Second Year of Service and thereafter	35,508
Grade D	First Year of Service	36,488
	Second Year of Service and thereafter	37,836

Senior Supervisors:

Hostel Grading

Grade A	First Year of Service	25,398
	Second Year of Service and thereafter	26,180
Grade B	First Year of Service	26,962
	Second Year of Service and thereafter	27,738
Grade C	First Year of Service	28,519
Grade D	First Year of Service	28,519
	Second Year of Service and thereafter	29,300

Supervisors: 25,398

Note: These rates do not include the allowance provided for in subclause 5(c) of the 1980 agreement.

PARITY AND WAGES POLICY 2001/2003 – ADMINISTRATIVE PAYMENT
HOSTEL SUPERVISORY STAFF AGREEMENT 1980

Agency:

Total employees covered by this award or EBAs emanating from this award: _____

Total FTE covered by this award or EBAs emanating from this award: _____

Total number of WPA employees who would otherwise be covered by this award or EBAs emanating from this award: _____

Total FTE of WPA employees who would otherwise be covered by this award or EBAs emanating from this award: _____

Total employees receiving administrative payment: _____

Total FTE receiving administrative payment: _____

Total full year cost of administrative payment: _____

Average % increase for employees receiving administrative payment: _____

Average \$ increase for employees receiving administrative payment: _____